

DISBURSEMENTS

Mileage:

Distance per trip, to and from site	Charges per trip, to and from site
Travel up to an hour (or 60 miles whichever is sooner)	£0.65p per mile.
Additional travel thereafter	£0.40p per mile.

Note: Where possible, we will always aim to undertake multiple site visits and allocate pro-rata to each to minimise travel expenses.

*A4 b/w printing/copying:	£0.15 per print or copy;
*A3 b/w printing/copying:	£0.30 per print or copy;
*A2 b/w printing/copying:	£1.10 per print or copy;
*A1 b/w printing/copying:	£1.65 per print or copy;
*A0 b/w printing/copying:	£2.20 per print or copy;
*A4 colour printing/copying:	£0.75 1-49 copies £0.65 50-99 copies £0.55 100-150 copies £0.45 150+ copies
*A3 colour printing/copying:	£1.00 1-49 copies £0.85 50-99 copies £0.75 100-150 copies £0.65 150+ copies
Other:	On request.

**Or 20% in addition to cost, which ever is greatest.*

Photography:	£15.00 per part or full film of 24 purchased & processed;
Digital Photography:	£10 per batch taken, downloaded and recorded;
Document binding:	£5.00 per document;
Domestic OS Maps:	£35.00 @ 1:1250 (paper copy); £75.00 @ 1:2500 (paper copy); £100.00 each for digital copies;
Land Registry Search:	£7.50 per search, (title plan or register);
Statutory Application fees:	At Local Authority scale plus 20% if paid for by SPC Ltd
Couriers:	At cost plus 20%;
Special /Recorded Postage:	At cost plus 20%;
Other Subsistence:	At cost plus 20%;
Normal Postage:	At cost, at the discretion of SPC.

All figures exclude VAT which shall be added at current rates.

All disbursements increase by up to 5% per year (more if costs increase abnormally) at SPC Ltd's discretion.

Current at 1st Jan 2009

